



ACTION PLAN 1- GETTING IT UP & RUNNING ON YOUR WARD (this template is available in the appendix and

downloadable from the website – see page 11).

Section 1. The booklet & film

1. When is the best time to give / show the booklet *and* film to patients – early in the ward stay?
2. Which patients will you give it to – everyone, or only those planning to return to their own homes?
3. How will you ensure that these are given out routinely – add to an existing process?
4. Who could help show the film / give out the booklet - volunteers, student, other team members, someone keen?

Don't forget to think about the storage of tablets and booklets so they are easily available

Section 2. The 'Advice to help you at home' sheet

1. When will you give this to patients (e.g. *close to / at discharge*) and will it be all patients?
2. How will you make it routine? – add to an existing process?

Don't forget to check that the advice sheet (and posters) have been tailored for your ward

Team work is also important but we'll discuss this later in the training session

Your notes: Section 1

Your notes: Section 2